

BOARD OF COUNTY COMMISSIONER'S

MINUTES

December 19, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 19th day of December, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present were: Assistant District Attorney David Batton, Melinda Duke, Brenda Wakeman, Denise Ellison, James Williams, Valerie Mattheus, Gayla Sukenis, Rhett Burnett, James Johnson, Georgia Berry, Andy Rieger and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the minutes of the Regular Meeting of December 12, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Upon the recommendation of Tammy Howard, George Skinner moved, seconded by Rod Cleveland, to strike County Bid #HLA-1536 – Remove and properly dispose of old roof top units and the purchase & installation of a new Rooftop HVAC System for the Chase Bank Building.

The item will be brought before the Cleveland County Home Loan Authority.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, George Skinner moved, seconded by Rod Cleveland Accept and Award possibly award later, County Bid #HWY-1539 – Non-Encumbered Contract for Bulk Oils, Lubricants & antifreeze for the County Commissioners. The bid term will be from January 22, 2012 through May 21, 2012.

Jim Johnson Oil Co.	Cline	Fentress Oil Company	Mid- Continent Truck Sales, Inc.	Clark Oil Distributors Inc.
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NO BID

Affidavit not signed or noterized
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YES	NO	YES	YES	YES
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Jim Johnson Oil Co.	Cline	Fentress Oil Company	Mid- Continent Truck Sales, Inc.	Clark Oil Distributo Inc.
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BID: #HWY-1539
 DEPT: Commissioner's
 DATE OPENED: 12-19-11

1	2	3	4	5
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Non-Encumbered
 Contract for Bulk Oils,
 Lubricants & Antifreeze for
 the County Commissioners.

NO BID

Affidavit not signed or noterized
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The bid term will be from
 January 22, 2011 thru
 May 21, 2012

NON-COLLUSION AFFIDAVIT: YES NO YES YES YES

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Upon the recommendation of Undersheriff Rhett Burnett, Rusty Sullivan moved, seconded by Rod Cleveland, to table County Bid #SHE-1538 – One Year (1) Non-Encumbered Contract for the purchase of Touchpad Tablets & Accessories for the Sheriff’s Office. This agreement shall be in effect for one (1), year, commencing from the bid award date through and including 12 months, with the option to renew up to two (2) years on an annual basis, until and if, programming is approved by the Cleveland County Justice Authority.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Real Estate Purchase Agreement between the Board of County Commissioners and Noble Farm and Building Supply to Purchase Lots 29, 30, 31 and a portion of Lots 32, 33, and 34, Southside Industrial Park, an Addition to Cleveland County, Oklahoma, together with that portion of the to be vacated portion of Willard Court in the amount of \$262,000.00. Sullivan said the land adjoins his Barn and will replace land the State acquired to expand Highway 77.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to Approve the Application for the closing of 100-200 Blocks of E. Comanche St., 100 Block of S. Jones, 100-200 Block of E. Main and 100 Block of S. Crawford on February 18, 2012 from 7 p.m. to 9 p.m. for the purpose of Norman’s 18th Annual Mardi Gras Parade as required by the City of Norman.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve a request by Sheriff’s Department to have to temporarily authorize twenty (20) male prisoners instead of females to be housed at Pottawatomie County for a period not to exceed 60 days to assist in relieving overcrowding.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the November, 2011 Monthly Report of Shari Kinney, Cleveland County Health Department.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to dispose of the following equipment from the Judge’s Offices: The item was junked.

- a. #L218.166 Brother IntelliFAXZ2820

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Cash Fund Appropriations:

a. County Assessor’s Revolving	\$ 2,317.31
b. Bridge Capital Improvement	\$ 61.97
c. County Bridge & Road Improvement Fund	\$ 56,570.38
d. County Commissioner’s Building Fund	\$ 30.88
e. County Detention Transition Account	\$ 26,508.90
f. County Clerk’s Lien Fee	\$ 3,073.84
g. County Clerk’s Preservation Fee	\$ 23,320.99
h. Court Clerk Revolving Fund	\$ 12,429.02
i. DA Incarceration Costs	\$ 653.57
j. County Fair Board	\$ 26,319.25
k. Hazard Mitigation Grant	\$ 24,000.00
l. Highway Restricted	\$ 413,194.44
m. Sales Tax	\$ 597,215.05
n. County Sheriff Commissary	\$ 2,469.57
o. Sheriff Courthouse Security Service Fee	\$ 3,597.08
p. County Sheriff Environmental Reward	\$ 100.00
q. County Sheriff Federal Share Revenue	\$ 21.41
r. Sheriff Justice Assistance Grant	\$ 2,174.00
s. Sheriff Oxford House Grant	\$ 4,665.09
t. County Sheriff Revolving	\$ 65,308.44
u. County Sheriff Service Fees	\$ 40,900.94
v. County Sheriff Criminal Alien Asst Grant	\$ 5,062.00
w. County Sheriff Jail Fund	\$ 6,571.94
x. County Treasurer’s Certification Fee	\$ 4,835.00
y. County Assessor’s Revolving	\$ 2,317.31

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

George Skinner moved, seconded by Rod Cleveland, to Approve the following Lapsed Cash Fund Appropriations:

a. County Sheriff Revolving	\$ 2,608.97
b. County Sheriff Service Fees	\$ 4,436.35

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0274 – SM2	12-0810 – T2A
12-0380 – R2	12-2434 – T2A
12-0466 – R2	12-2513 – T2A
12-0491 – B2A	12-3068 – T2A
12-0502 – B2A	
12-1600 – CCJC2	12-2299 – CFBSCAGrnt2
12-1743 – CCJC2	12-2303 – CFBSCAGrnt1A
12-0228 – MD2	12-1277 – CFBRE2
	12-1738 – CFBRE2
12-0208 – FF2	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
 Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**
 - 12-3328 – T2A Palace Auto Supply, Inc. \$ 3,500.00
 - 12-3336 – T2A Weldon Parts Inc. \$ 1,500.00
 - 12-3337 – T2A Perfection Equipment Company, Inc. \$ 800.00
- b. **District #2 Warehouse:**
 - 12-3341 – T2A Farm Plan Inc. – Atwoods \$ 1,250.00
 - 12-3342 – T2A Fleet Pride \$ 2,000.00
- c. **District #3 Warehouse:**
 - 12-3317 – T2A Maxwell Supply Company \$ 300.00
 - 12-3327 – T2A Dub Ross Company \$ 2,500.00
 - 12-3334 – T2A W.W. Grainger Inc. \$ 750.00
- d. **County Commissioner’s Office:**
 - 12-3270 – R2 Cleveland County Facilities Authority \$ 2,425.80
 - 12-3271 – R2 Women’s Resource Center \$ 15,000.00
 - 12-3307 – K2 Thomson West \$ 25,068.00
 - 12-3454 – D2 Copelin’s Office Center \$ 500.00
 - 12-3453 – R2 Mary Abbot Children’s House \$ 15,000.00
 - 12-3449 – R2 The Norman Transcript \$ 5,000.00
- e. **Cleveland County Clerk’s Office:**
 - 12-3308 – CFFP2 Get Imaging \$ 48,650.00
- f. **Cleveland County Fair Board:**
 - 12-3310 – FF2 Don’s Mobil Lock Shop Inc. \$ 100.00
 - 12-3329 – FF2 Locke Supply Company \$ 750.00
- g. **Cleveland County Sheriff’s Office:**
 - 12-3309 – CFB2 Waste Disposal Services, Inc. \$ 300.00
 - 12-3311 – CCJC2 American Elevator Company, Inc. \$ 504.00
 - 12-3325 – CCJC1C Liquid Captial Exchange, Inc. \$ 2,500.00
 - 12-3338 – CFBRE2 Palace Auto Supply, Inc. \$ 1,000.00
 - 12-3339 – CFBRE2 77 Collision Repair \$ 1,500.00
 - 12-3340 – CCJC2 Hagar Restaurant Service, Inc. \$ 500.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
 Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$0.00
T1C	\$0.00
T2A	\$0.00
T2B	\$0.00
<u>T3</u>	<u>\$0.00</u>
Total Unrestricted	\$0.00

After realizing there were no Highway Expenditures, Cleveland rescinded his motion and moved, seconded by Sullivan, to strike the item.

The vote was George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
 Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 769,180.96
b. Highway Fund	535,013.41
c. Health Fund	11,550.22
d. Sheriff Service Fee Fund	180.00
e. Sheriff Federal Share Revenue Fund	2,425.00
f. Sheriff Revolving Fund	26,275.86
g. SCA 2010 Grant Fund	850.00
h. Drug Court Revolving Adult Fund	825.00
i. County Detention Transition Fund	12,822.76
j. County Clerk Preservation Fund	12,406.44
k. Fair Board Fund	3,783.43

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Under New Business, Undersheriff Rhett Burnett said there was an emergency with a power failure at the jail Friday night. It will be on the next agenda.

There was no Miscellaneous Discussion.

There being no further business to come before the Board, Rod Cleveland moved, seconded by Rusty Sullivan, to adjourn.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion carried.

(Clerk’s note: Agenda was posted December 16, 2011 at 8:31 a.m.)